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ABSTRACT

Community resources, learning activities, teaching tips, field trip suggestions, and other sources available in Carroll County, Maryland, for use by K-12 teachers in developing, planning, and implementing citizenship education programs in the social studies classroom are provided. The first chapter examines procedures to be followed by teachers when working with community resource people. A nine item checklist for use in preplanning classroom visitations is included. The second chapter outlines the school visitation and resource programs which have been developed by the Westminster City Police, the Maryland State Police, and the Federal Bureau of Investigation. Topics include bicycle safety, behavior toward strangers, bomb detection, riot control, drug abuse, criminal investigations, FBI jurisdiction, and national security. A list of federal and state law enforcement agencies is included. A description of information services and programs offered by the Carroll County Bar Association and a directory of Carroll County attorneys are presented in the third chapter. Auxiliary agencies in the Carroll County area which can serve as information sources are listed in chapter four, followed by suggestions for law-related field trips in chapter five. Tips for planning and conducting field trips are included. Suggested field trips include police ride alongs, courtroom visitations and tours of correctional facilities. (Author/DB)

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COMMUNITY INVOLVEMENT

IN LAW EDUCATION

HUMAN RESOURCES IN CARROLL COUNTY, MARYLAND

CARROLL COUNTY BOARD OF EDUCATION

WESTMINSTER, MARYLAND

IN COOPERATION WITH

THE LAW-RELATED EDUCATION PROGRAM

FOR THE SCHOOLS OF MARYLAND

JANUARY 1977

S0009834

PREPARED BY

DONALD P. VETTER
SUPERVISOR OF SOCIAL STUDIES

MARK A. VIGLIOTTI
FREEDOM ELEMENTARY SCHOOL

CARROLL COUNTY PUBLIC SCHOOLS

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Superintendent of Schools

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Assistant Superintendent in Instruction

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FOR THE SCHOOLS OF MARYLAND

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I wish to express my appreciation and gratitude to the educators, attorneys and law enforcement officials who assisted in the compilation of this bulletin. LeRoy Day, former chief of the Westminster City Police and Lieutenant John E. Koontz and Sergeant William D. Taylor of the Maryland State Police reviewed the list of topics available for school visitations and documented their support of this program. The past President of the Carroll County Bar Association, James W. Davis, played a valuable role in enlisting the participation of local attorneys in law-related activities in our classroom.

Gerard Paradis, Director of Law-Related Education Program for the Schools of Maryland, reviewed the manuscript and offered support and encouragement during the lengthy time period this bulletin was in preparation.

A special note of appreciation is extended to Mark A.Vigliotti, the catalyst behind this publication. Mark prepared the original draft of this bulletin shortly after his involvement in the Leadership Training Workshop of the Law-Related Education Program. His encouragement and occasional prodding served as stimuli and facilitated the completion of this publication.

Patricia Burke, Linda Smith and Karen Palmer worked diligently on the survey questionnaires and the typing of the several drafts of the manuscript. Their care and competence undoubtedly prevented many errors. For those which do appear, I assume full responsibility. Appreciation is extended to Jean Arbaugh for the painstaking care she used in reproducing this publication.

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FOREWORD

A major goal of citizenship education in Carroll County is to foster in students a realistic view of the need for rules and authority in society. To attain this objective, our schools must implement programs which present honest and straight forward information regarding the political-legal processes in operation in our local, state and national communities.

To supplement curriculum materials which are available to classroom teachers, we need to provide firsthand learning experiences for our pupils and direct contact with representatives of the judicial system. Through interaction with justice system representatives and participation in field trips to law-related agencies, pupils can develop accurate insights into the problems and promises of the American legal system.

This is an especially valuable publication for the teachers and learners in the Carroll County Public Schools because it fosters the involvement of volunteer lawyers, judges and law enforcement officers and resource persons on points of law and to serve as guides to students' field experiences. As a result, school personnel and legal system practioners can work cooperatively to build a bridge between theory and reality which should serve not only to improve instruction but also to improve communication between the educational and legal communities.

Olin L. Adams, Jr., Superintendent
Carroll County Public Schools

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PREFACE

Carroll County had the good fortune in 1975 to become the first county in Maryland to sponsor a comprehensive program of law-related education in its public schools. Almost from the start, it was a project that attracted interest and support in the community. Local and state police, jurists, attorneys, correctional and probation officials and businessmen willingly gave of their time and energies to further an understanding in the classroom of law and justice as it is or should be administered in the Carroll County community.

In the many sessions with teachers in training workshops and students in elementary and secondary classrooms, these volunteers from the community found that they were not only giving of themselves; they discovered that they were themselves being enriched. Moreover, they found that their own interest in discussing the role of law and its agencies in Carroll County was more than matched by the attention and enthusiasm displayed by the students, the teachers and the supervisor.

Perhaps part of this interest could be ascribed to a curiosity about the details of lawyer-client relationships, courtroom procedures, police training and tactics, and the operation of prisons. But there was more than a hint of something larger. There was a sense of a common bond between the teacher participants and the community resource persons which was which was fostered by activities related to concrete situations. For instance, teachers were introduced, by means of a simulation, to the tensions the police officer faces in any emotionally-charged situation. This clearly conveyed the need for sound police training to produce level-headed officers who bear in mind citizens' rights amid such tensions. High school students engaged in activities which exemplified the right of every citizen to counsel, and the corresponding duty of attorneys to provide that counsel to an accused person in a fair and ethical manner, no matter how heinous the crime. In one school, the students role-played the entire bi-cameral legislative process, replete with lobbyist and a presidential veto! In short, the community participation in the project was a unique opportunity for non-educators to join with school personnel in looking at government through law-related agencies in the community.

There is no reason at all why we should not maintain the tie between school and community that has thus evolved. The Law-Related Education Project, now entering its third year, continues as a vital part of the social studies curriculum in our county schools. School officials intend to seek means of improving,

broadening and deepening the law-related education program, hopefully as a joint on-going effort with the same segment of the community that has brought the program to its present stage. The program has been quite successful thus far. With the help of those who have permitted their names to be listed in this booklet as resources, we trust that educators will find all the help they need from the community.

The Law-Related Education Project is slowly spreading, as of this writing, to the school systems of other Maryland counties. It is reasonable to forecast that other counties will be looking at the Carroll County model for years to come for purposes of organizing their programs. Let these observers discover what can be accomplished in a community whose members, both inside and outside the school system, work together with a generous spirit to foster in our youth an appreciation of justice, which, as Daniel Webster remarked, "...is the ligament which holds civilized beings and civilized nations together."

James Willard Davis
Chairman - Special Committee of the Carroll County Bar Association on Law-Related Education

COMMUNITY INVOLVEMENT

IN LAW EDUCATION

INTRODUCTION

As a Carroll County teacher, you have available to you at the present, as in the past, numerous community resource persons in the county who are able to provide many beneficial educational experiences for students studying the different aspects of law education. In an effort to inform you of the displays, demonstrations and types of presentations that are available, this booklet has been compiled.

Your utilization of these resource persons will enable you to provide pupils with current information regarding law-related topics and should be of great value in updating textual materials.

Community resources are of significant value to classroom teachers for many reasons. In particular, they enable the instructor to bring a segment of the legal community into the classroom in order to present information based on first-hand experiences and in-depth study.

Also, the students are provided an opportunity to observe actual proceedings outside of the classroom or to actually participate in some aspect of the topic that they are studying. Such activities encourage pupils to examine more carefully the legal issue under investigation and to reflect at greater length upon their own values and attitudes regarding the topic of study.

The office of social studies recognizes that law enforcement agencies, bar associations, courts and other community persons with a legal background are valuable resources for instruction. It is hoped that teachers will find this booklet helpful in realizing the full potential of community resources and that it will enable them to utilize resource persons more effectively. To insure the probability of a successful classroom visitation, the following checklist is provided.

PROCEDURES FOR WORKING
WITH COMMUNITY RESOURCE PEOPLE

This checklist should increase the probability of a successful class visitation by a resource person dealing with a law-related topic. Share the ideas with your guest as far in advance as possible. As in most classroom activities, the success or failure of the classroom visit is usually determined in the preplanning of the appearance.

A. Brief Speaker on the Characteristics of the Class ☐
   1. Grade level, size
   2. Socio-economic background
   3. Legal and political sophistication

B. Purpose of Presentation ☐
   1. What are you currently studying?
   2. Where does presentation fit in?
   3. What are your objectives for presentation?

C. Determine the Amount of Time Needed and/or Available ☐

D. Determine Appropriate Methods of Instruction ☐
   1. Lecture
   2. Mini-lecture with discussion (Socratic dialogue)
   3. Panel discussion/people learning centers
   4. Debate
   5. Role-playing/simulation/mock trial

   Choice of methods ultimately rest upon personal preferences and skills of the resource person.

E. Confirm Agreements in a Letter ☐

F. Arrange for Materials and Equipment ☐
   1. Are handouts needed? If so, will you duplicate them?
   2. Any audio-visual equipment necessary?

G. Preparing the Class ☐
   1. Cases should be read and discussed prior to visit.
   2. Have students prepare questions in advance.
   3. In a role-play, discuss procedures with students. Assign and explain roles in advance.

H. Follow-up Activities ☐
   1. Ask resource person for suggested follow-up activities.
   2. Use debriefing techniques to solicit feedback from students.

I. Thank Speaker by Letter and Share the Evaluation Results ☐

L A W

E N F O R C E M E N T

A G E N C I E S

LOCAL LAW ENFORCEMENT

WESTMINSTER CITY POLICE

The following programs have been developed by the Westminster City Police Department and the Carroll County Law Education Project. These programs are available to the Carroll County Schools. It is asked that two to three weeks lead time be used when requesting any of the resources. This is necessary to assure meeting your request and to prevent disruption of normal duties in the scheduling of personnel. For more information concerning topics in this section or questions about the program, contact, preferably in written form :

Sam R. Leppo, Chief
Westminster City Police
City Hall
Westminster, Maryland 21157
Phone: 848-9000

School Visitation and Resource Program

I. ELEMENTARY

A. Topics

1. Bicycle Safety
   a. Need for bicycle safety
   b. Selecting the right bicycle
   c. Signs and signals
   d. Safety rules

2. Law Enforcement Officers As Your Friends
   a. Working together in school
   b. Helping you when you are lost
   c. Working together in your city
   d. Knowing your local policemen
   e. Knowing your address
   f. Knowing your telephone number

3. Strangers
   a. Turn down gifts from strangers
   b. Refuse rides offered by strangers
   c. Watch out for friendly strangers
   d. Get description of friendly strangers
   e. Get license number of stranger's car
   f. Get away!

4. Traffic Safety
   a. Signs and signals
   b. Laws and rules
   c. Knowing what to do

5. Westminster City Police Department
   a. Order of command
   b. Size of department
   c. Requirements and qualifications to become a deputy
   d. Responsibilities and duties of deputies
   e. Daily routine
   f. Westminster City Jail

6. Firearm Safety (12 years or older)

7. Bomb Detection and Disposal
   a. Any age group
   b. Deals with blasting caps, shells, firecrackers, etc.
   c. You may call F. M. Rauschenberg, Fire Marshall, at 848-4343

8. Burglary Prevention
   a. Stresses the importance of calling the police when a crime is being committed
   b. Stresses importance of citizen/police cooperation

9. Criminal Investigation
   a. Fingerprints and fingerprinting
   b. Footprints and tire marks
   c. Securing the scene of the crime
   d. Taking photographs
   e. Blood stains and body fluids
   f. Hairs and fibers
   g. Firearms identification
   h. Ballistics
   i. Interviewing and talking to witnesses
   j. Function of the breathalizer
   k. Identi-kit
   l. Proper handling of evidence
   m. Although testifying in court is usually not considered part of criminal investigation, it is most important as far as presenting the evidence in the criminal trial.
   n. Polygraph, lie detector
   o. Homicide investigation
   p. Burglary and breaking and entering investigation
   q. Shoplifting and larcenies

10. Communications
   a. Two-way radio
   b. Teletype

11. Careers In Law Enforcement

12. Deputys' Equipment
   a. Badge
   b. Whistle
   c. Handcuffs
   d. Keys
   e. Nightstick

f. Gas mask
g. Riot baton
h. Mace
i. Gun
j. Hat
k. Uniform
l. Firearms

B. Demonstrations Available

1. Crime Investigation Techniques

2. Communication

3. Firearms Safety

4. Aspects of Criminal Investigation

C. Displays

1. Deputys' Accessories

2. Departmental Vehicles

3. Reporting Forms

D. Field Trips

1. Westminster City Police Department

2. City Jail

E. Issues

1. Miranda Warnings

2. Search and Seizure

3. Probable Cause

II. SECONDARY

A. Topics

1. Alcoholism
   a. What is it?
   b. Help that is available in this area
   c. Role of law enforcement in the alcoholic problem
   d. You may call John Miller, Carroll County Mental Health Department, at 848-2000

2. Bicycle Safety
   a. Selecting the right bicycle
   b. Signs and signals
   c. Laws and rules

3. Criminal Investigation Division
   a. Purpose and responsibilities
   b. Equipment used for investigation

c. Various stories of past crimes
d. Fingerprints and fingerprinting
e. Footprints and tire marks
f. Securing the scene of the crime
g. Taking photographs
h. Blood stains and body fluids
i. Hairs and fibers
j. Firearms identification
k. Ballistics
l. Interviewing and talking to witnesses
m. Function of the breathalizer
n. Identi-kit
o. Proper handling of evidence
p. Although testifying in court is usually not considered part of criminal investigation, it is most important as far as presenting the evidence in the criminal trial.
q. Polygraph, lie detector
r. Homicide investigation
s. Burglary and breaking and entering
t. Shoplifting and larcenies

4. Departmental Equipment
   a. Cruiser
   b. Paddy wagon
   c. Truck
   d. Jeep
   e. Boat
   f. Unmarked cruiser

5. Deputys' Accessories
   a. Badge
   b. Whistle
   c. Handcuffs
   d. Keys
   e. Nightstick
   f. Gas mask
   g. Riot baton
   h. Mace
   i. Gun
   j. Hat
   k. Uniform
   l. Firearms

6. Marksmanship and Use of Firearms
   a. Laws and rules governing use of firearms
   b. Proper use of firearms
   c. Range training

7. Inmate Role
   a. Loss of identity
   b. Life in a jail
   c. Rules and regulations inmates must follow
   d. You may call H. Leroy Campbell of the Carroll County Sheriff's Department at 848-9666.

8. Records and Reports
   a. Those concerning inmates
   b. Daily records and reports
   c. Those concerning accidents and offenses
   d. All others

9. Riot Equipment
   a. Riot equipment used by officers
   b. Departmental riot equipment, e.g., Pepper Fogger
   c. Riot procedures followed by officers

10. Role of Females in the Department: Duties and Responsibilities

11. Traffic Safety
   a. Need for traffic safety
   b. Laws and rules governing traffic safety
   c. Accident pictures

12. Careers in Law Enforcement

13. Burglary Prevention
   a. Stresses the importance of calling the police when a crime is being committed
   b. Stresses the importance of citizen/police cooperation

14. Sex Crimes and Their Prevention

B. Demonstrations

1. Communications

2. Proper Use of Firearms

3. Aspects of Criminal Investigation

C. Displays

1. Departmental Vehicles

2. Drugs - Narcotics

3. Reports - Forms Used in Law Enforcement

4. Crime Investigation Equipment

D. Field Trips

1. Westminster City Police Department

2. City Jail

E. Issues

1. Miranda Warnings

2. Search and Seizure

3. Probable Cause

4. Capital Punishment

STATEWIDE LAW ENFORCEMENT

MARYLAND STATE POLICE

The following demonstrations, films, displays, classroom visitations by State Police personnel and field trips to their facilities are available to all schools in Carroll County. It is asked that two to three weeks lead time be used when requesting any of these resources. This is necessary so that the requests can be fulfilled without interruption of their normal duties, and it allows time to bring films and other displays from across the state to Carroll County.

In a letter in which he offered his support to our efforts, Lt. Koontz stated, "It is suggested that all requests be in letter form, containing a telephone number where the requesting teacher can be contacted, and received here at the Barrack within two to three weeks of the scheduled date. Items of discussion, such as K-9 Patrol and Aviation Medical Evacuation, may take longer to arrange due to having specialized personnel present the program."

Requests for State Police resources should be directed to:

Lieutenant Robert Weisenmiller
Commander, Westminster Barrack
Maryland State Police
1100 Baltimore Boulevard
Westminster, Maryland 21157
Phone: 848-3111

OR

Sergeant William D. Taylor
Barrack "G" Westminster
1100 Baltimore Boulevard
Westminster, Maryland 21157

School Visitation and Resource Program

A. Topics Available to the Carroll County Public Schools by the Maryland State Police

1. Traffic Safety and Driver Safety
2. Narcotics and Drug Abuse
3. Procedures for Criminal Investigation
4. Criminal Investigation
5. Techniques and Uses of Scuba Diving

6. Aviation - Medical Evacuation
7. Radar - Vascar Principles, Speedgun I and II
8. Firearm Safety
9. Bike Safety, Rules and Regulations
10. Bomb Detection and Disposal
11. Burglary Prevention
12. Careers as a Maryland State Trooper
13. Maryland State Police Cadet Program
14. Juveniles
15. Law Enforcement Officers as Your Friends
16. Communications
17. Maryland State Police Barracks
18. Department Equipment
19. Troopers Equipment
20. Riot Equipment
21. Undercover Work
22. Training Programs
23. K-9 Patrol

B. Demonstrations Available - Need three weeks advance notice
1. Use of Dogs in Law Enforcement (K-9)
2. Mobile Crime Lab
3. Scuba Diving
4. Breath Analyzer
5. Riot Control and Other Equipment
6. Squad Cars and Equipment

C. Displays Available
1. Drugs - Narcotics and Typical Paraphernalia
2. Crime Lab - Detection and Investigation Equipment

D. Field Trips - Limited to groups of 15 people

1. Westminster Barracks
   a. Facilities
   b. Communications center
   c. Holding cells
   d. Breath analyzer
   e. Riot control and other equipment
   f. Motor pool and garage
   g. Squad cars and equipment

E. Brochures Available

1. Maryland State Police and State Police Cadet Program

F. Issues of Discussion

1. Miranda Warnings

2. Search and Seizure

3. Probable Cause

NATIONAL LAW ENFORCEMENT

FEDERAL BUREAU OF INVESTIGATION

Personnel from the Federal Bureau of Investigation (FBI) are often available to middle and high school teachers to make presentations regarding the work of the Bureau. Please call or write two weeks prior to the time this service is requested. Direct your request to:

Mr. George T. Quinn
Special Agent in Charge
Federal Bureau of Investigation
7142 Ambassador Road
Baltimore, Maryland 21207
Phone: 265-8080

School Visitation and Tours of Facilities

A. Topics Reviewed by Speakers

1. History of FBI
2. FBI Jurisdiction
3. Criminal Investigations
4. National Security Matters
5. FBI Cooperative Services

*B. Tours of Facilities

1. Baltimore Tour
   a. Approximately two hours
   b. Call Perry Doran at 265-8080
2. Washington Tour
   a. Approximately one hour
   b. Available on weekdays from 9:00 a.m. to 4:00 p.m.

* Special Agent Quinn included the following detailed information regarding tours of facilities in a letter supporting our efforts to involve law

enforcement authorities in the classrooms of Carroll County.

"During the current school year we have initiated a program in this office of making our facilities and personnel available for guided tours. These tours are designed to provide students with a firsthand understanding of the FBI's responsibilities to the community and to the law enforcement profession.

"We request that the groups be held to a maximum of 30 students, which we then divide into two groups of 15. The tour is approximately an hour in length. At the conclusion, a film highlighting the work of the FBI is shown. We have a period of questions and answers, and reprint material dealing with the FBI's responsibilities and jurisdiction is distributed to each of the young people on the tour.

"Scheduling arrangements for the tour can be made by contacting Special Agent Perry W. Doran of this office by calling 265-8080, or by correspondence. To insure your needs will be met, I recommend each tour be scheduled at least two weeks in advance. If you have any questions, please feel free to call me or Mr. Doran.

"With respect to tours of FBI Headquarters in Washington, D.C., guided tours are offered Mondays through Fridays, excluding holidays, from 9:00 a.m. to 4:00 p.m., and last slightly more than one hour. No appointment is necessary for groups numbering less than 15. In the event you have a larger group, you may wish to call me and we will make arrangements for the tour for you. Entrance to the building for a tour is located on E Street, between 9th and 10th Streets, N.W."

LIST OF FEDERAL AND STATE LAW ENFORCEMENT AGENCIES

These agencies normally have personnel assigned to accommodate school requests. The exact nature of your requested topic will need to be arranged between you and the person contacted at the listed agencies. Information may also be requested from these agencies.

LAW ENFORCEMENT AGENCIES

Baltimore-Washington International Police
Baltimore-Washington International Airport
Phone: 761-7100, ext. 258

Drug Enforcement Administration
Baltimore Regional Office
Phone: 962-4800

Harbor Tunnel Police
Frankfurst Avenue and Childs Street
Baltimore, Maryland 21225
Phone: 355-3500

Maryland Port Administration Police
2700 Broening Highway
Baltimore, Maryland 21222
Phone: 285-2930

Maryland State Natural Resources Police
Tawes State Office Building
Annapolis, Maryland 21401
Phone: 267-5776

Secret Service
Baltimore Office
Phone: 962-2200

Treasury Department
Alcohol, Tobacco and Firearms
G. H. Fallon Federal Building
Baltimore, Maryland
a. Criminal Enforcement 962-4115
b. Regulatory Enforcement 962-4125
c. Federal Firearms Information 962-4120

Treasury Department
Customs Service
103 Gay Street
Baltimore, Maryland
Phone: 962-2637

United States Marshall
Federal Building and United States Court House
Baltimore, Maryland
Phone: 962-2221

C A R R O L L

C O U N T Y

A T T O R N E Y S

CARROLL COUNTY BAR ASSOCIATION

CLASSROOM VISITATION PROGRAM

Members of the Carroll County Bar Association reaffirmed their support of law education in local schools through their positive response to the following questionnaire.

Directions: Place a check in each content area you would be willing to present to students. Also, mark the grade levels in which you would be willing to work with pupils.

A. CONTENT		B. GRADE LEVELS K-2	3-5	6-8	9-12
1. Juvenile					
2. Criminal					
3. Civil (List specific area of expertise)					

a. _____

b. _____

C. STRATEGIES: Check each strategy you would be willing to use as you assist teachers in teaching about the law.

_____ 1. Mock Trial: Assist teachers in organizing and conducting trial.

_____ 2. Socratic Dialogue: Through the use of probing questions, help students develop reasoning skills as they examine and clarify their views and opinions on a particular issue.

_____ 3. People Learning Centers: Discuss a specific topic for 20-30 minutes with a small group (8-12) of students.

_____ 4. Case Study: Analysis of the facts, issues and decision of a hypothetical or actual court case.

_____ 5. Simulation/Role Playing: Activity involving students in hypothetical situation based on a simplified model of the "real world."

_____ 6. Panel Discussion: Discussion of an issue or topic by several people.

The responses of the attorneys who volunteered to make presentations to students in Carroll County are shown on the charts which follow. In addition, District Court Judge Donald M. Smith offered to help whenever time permits him to do so. However, please note that he has a very busy schedule and also a calendar which is not very flexible. His telephone numbers are 848-2146 and 876-1033.

The former director of the Legal Aid Bureau in Carroll County also expressed an interest in continuing his involvement in our classrooms. However, the closing of the Westminster office and the subsequent transfer of Andrea Alcarese to Baltimore City limits his availability to special occasions. If you have a particular need for the participation of Mr. Alcarese, you may call him at 539-5340.

Please remember that attorneys are busy people. Call on them for assistance when you need them, but do not waste their time. When you are going to request their involvement in your classroom, contact the attorney two to three weeks prior to the desired date of the presentation. If possible, suggest several dates in order for the attorney to select the one which is most convenient for him. Your cooperation in this matter will enable the attorneys to support our program to the fullest possible extent.

LEGAL QUESTIONS HOTLINE

Members of the Carroll County Bar Association have agreed to provide a "hot line" service as a means of providing an answer to factual student questions regarding the law. This telephone service will enable you to get answers to difficult questions in a brief amount of time. It is an extremely valuable service because it provides teachers almost immediate access to accurate and up-to-date information regarding complex, legal problems.

CARROLL COUNTY BAR ASSOCIATION

NAME OF ATTORNEY	TELEPHONE		CONTENT AREAS						STRATEGIES					
			JUVENILE			CRIMINAL								
	WORK	HOME	ELEMENTARY	MIDDLE	HIGH	ELEMENTARY	MIDDLE	HIGH	MOCK TRIAL	SOCRATIC DIALOGUE	PUPIL LEARNING CENTERS	CASE STUDY	SIMULATION/ROLEPLAY	PANEL DISCUSSION
Lowry Barnes	848-1990							X						
Richard V. Boswell	848-4444	848-7508			X			X	X	X	X			X
Stephen P. Bourexis	848-0123 795-5111	848-1883	X	X	X	X	X	X	X	X	X	X	X	X
L. Pearce Bowlus	829-1555				X						X		X	X
Lester E. Carlson	848-0450										X			
James W. Davis	848-3333 876-2117	848-1375				X	X	X	X	X	X	X	X	X
William B. Dulany	848-3333													X
Charles Fisher, Jr.	848-9200 876-2135	876-1574		X	X		X	X	X	X	X	X	X	X
Thomas E. Hickman	848-0121	775-7683						X	X	X	X	X	X	X
Steven Hildenbrand	848-3333 876-2117	848-2916				X	X	X	X		X	X	X	X
Charles D. Hollman	848-3133 833-3133	374-2937								X	X	X		X
Kenneth Holniker	795-3620	795-3600	X								X			
J. Robert Johnson	848-8888			X	X		X	X			X			X
J. Brooks Leahy	848-3131 876-3777	848-0507		X	X		X	X	X	X	X	X	X	X
Robert H. Lennon	848-3333										X			X

CARROLL COUNTY BAR ASSOCIATION

NAME OF ATTORNEY	TELEPHONE		CONTENT AREAS						STRATEGIES					
			JUVENILE			CRIMINAL								
	WORK	HOME	ELEMENTARY	MIDDLE	HIGH	ELEMENTARY	MIDDLE	HIGH	MOCK TRIAL	SOCRATIC DIALOGUE	PUPIL LEARNING CENTERS	CASE STUDY	SIMULATION/ROLEPLAY	PANEL DISCUSSION
Benjamin Love	848-0121							X						
William MacDonald	848-3077						X	X		X	X			X
William L. Marquat	876-2996	876-3873	X	X	X	X	X	X	X	X	X	X	X	X
T. Bryan McIntire	848-8888	848-8877					X	X		X	X	X		X
Robert K. Parker	848-3333	848-5296		X	X		X	X		X	X	X	X	X
Charles M. Preston	848-4444	848-5360			X			X	X	X	X	X		X
Marc Rasinsky	795-9196	472-2702			X			X	X	X	X	X	X	X
Robert J. Speaks	848-1242			X	X				X			X	X	
Thomas Stansfield	848-1444	795-4341		X	X	X	X	X	X	X	X	X		
Charles E. Stoner	848-7777 876-1045	848-1474									X	X		X
Charles Thompson, Jr.	848-0121	848-4392	X	X	X	X	X	X	X	X	X			X
Ralph T. Uebersax	848-0914				X			X		X	X			
John T. Willis	848-3131 876-3777	876-3526		X	X		X	X	X	X	X	X	X	X

CARROLL COUNTY BAR ASSOCIATION

NAME OF ATTORNEY	TELEPHONE		CIVIL LAW AREAS OF EXPERTISE (High School Only)																		
	WORK	HOME	DOMESTIC-FAMILY	NEGLIGENCE	WILLS	ESTATES	TORTS	CONTRACTS	ADMINISTRATIVE	REAL ESTATE	PROBATE	CONSTITUTIONAL	PHILOSOPHY OF LAW	REGULATORY AGENCIES	BUSINESS LAW	CONSUMER PROTECTION	LITIGATION PROCEDURES	ZONING (MUNICIPAL LAW)	MENTAL HEALTH LAW	TAXES
Lowrey Barnes	848-1990		X																	
Richard Boswell	848-4444	848-7508	X		X	X														
Stephen Bourexis	848-0123 795-5111	848-1883	X			X	X	X	X											
Lester Carlson	848-0450				X	X				X						X				
James Davis	848-3333 876-2117	848-1375	X					X		X		X	X	X						
William Dulany	848-3333								X											
Thomas Hickman	848-0121	775-7683	X																	
Neal Hoffman	848-4444		X		X	X				X										
Charles Hollman	848-3133 833-3133	374-2937	X			X				X					X					
David Johnson	848-1000		X																	
J. Brooks Leahy	848-3131 876-3777	848-0507										X								
Robert Lennon	848-3333									X										
William MacDonald	848-3077		X																	

CARROLL COUNTY BAR ASSOCIATION

NAME OF ATTORNEY	TELEPHONE		CIVIL LAW AREAS OF EXPERTISE (High School Only)																		
	WORK	HOME	DOMESTIC-FAMILY	NEGLIGENCE	WILLS	ESTATES	TORTS	CONTRACTS	ADMINISTRATIVE	REAL ESTATE	PROBATE	CONSTITUTIONAL	PHILOSOPHY OF LAW	REGULATORY AGENCIES	BUSINESS LAW	CONSUMER PROTECTION	LITIGATION PROCEDURES	ZONING (MUNICIPAL LAW)	MENTAL HEALTH LAW	TAXES
William Marquat	876-2996	876-3873	X				X		X							X				
T. Bryan McIntire	848-8888	848-8877	X							X										
Robert Parker	848-3333	848-5296		X			X													
Charles Preston	848-4444	848-5360															X	X		
Marc Rasinsky	795-9196	472-2702																	X	
Thomas Stansfield	848-1444	795-4341	X		X	X				X										X
Charles Stoner	848-7777 876-1045	848-1474		X				X										X		
John Willis	848-3131 876-3777	876-3526	X			X						X			X					
L. Pearce Bowlus	829-1555									X	X									

AUXILIARY AGENCIES

CARROLL COUNTY YOUTH SERVICE BUREAU

The following presentations in the area of crime and delinquency are available to middle and high school teachers in Carroll County. If possible contact the Bureau two weeks prior to the desired date. Requests should be directed to:

Mr. James Doolan
Carroll County Youth Service Bureau, Inc.
Carroll Plaza Shopping Center
Suite 10
Westminster, Maryland 21157
Phone: 848-2500

1. Updated overview of trends in juvenile crime at the local, state and national levels.

2. Sharing of information of research projects in the field of Juvenile Delinquency.

3. Aid in setting up of a "needs assessment" for youth.

4. Set up role play situations of anti-social behaviors and making students aware of responsibilities and methods of coping with these behaviors.

5. In-depth look at the causations which lead to delinquency.

6. Discussion and presentation of current legislation in Maryland that affects or will affect youth, and how a law becomes a law.

7. Information of resources at the local, state and national level for youth who are experiencing difficulties at home, school or community.

8. Overview of the funding mechanisms and the implementation of the Juvenile Justice and Delinquency Prevention Act.

9. Youth development ideas and projects for youth, schools, clubs and the community at large.

10. Listing of programs designed and funded to prevent juvenile delinquency with a critique of those programs.

11. To give an overview of the Juvenile Justice System with emphasis placed on the proceedings of and before Juvenile Court and what alternatives there are to Court.

12. To provide a listing and copies of many articles and pieces of literature in the field of juvenile delinquency.

13. To address the issue of prevention versus remediation in programs dealing in crime prevention per se.

CARROLL COUNTY DEPARTMENT OF JUVENILE SERVICES

The following presentations in the area of juvenile justice are available to all teachers in Carroll County. It is asked that two weeks lead time be allowed when requesting this service. Please direct your request to:

Mrs. Arla Ely
Carroll County Department of
Juvenile Services
199 East Main Street
Westminster, Maryland 21157
Phone: 876-1251

1. Causes of Juvenile Delinquency

2. Juvenile Court and Procedures

3. Aid Available for Juveniles

4. Laws Governing Juveniles

5. "Children in Trouble" - A Slide Series

ADDITIONAL AUXILIARY AGENCIES

These agencies normally have personnel assigned to accommodate school requests for information. The exact nature of your request will need to be arranged between you and the individual contacted. These supportive agencies are excellent sources of information.

American Bar Association
Special Committee on Youth Education for Citizenship
Mr. Norman Gross, Staff Director
1155 East 60th Street
Chicago, Illinois 60637
Phone: 493-0533

American Civil Liberties Union
Attn: John Roehmer
1231 Calvert Street
Baltimore, Maryland
Phone: 685-6460

American Correctional Association
4321 Hartwick Road L-208
College Park, Maryland 20740

Association of American Law Schools
Washington, D.C.
Phone: 296-8851

Carroll County Commissioners
County Office Building
Center Street
Westminster, Maryland 21157
Phone: 848-4500

Carroll County Court House
Master Robert Speaks
Westminster, Maryland 21157
Phone: 848-1242

Citizens Committee on Modernization of Maryland Courts and Justice, Inc.
Gloria G. Cole, President
Box 84
Cockeysville, Maryland 21030
Office Phone: 666-3857

Constitutional Rights Foundations
Mr. Todd Clark
6310 San Vicente Boulevard
Los Angeles, California 90048
Phone: 930-1510

Correctional Treatment Coordinator
Neil E. Dorsey
Department of Correction and Rehabilitation
6110 Executive Boulevard, Room 440
Rockville, Maryland 20852
Phone: 770-6660

Department of Juvenile Services
Mr. Robert Hilson, Director
6314 Windsor Mill Road
Baltimore, Maryland 21207
Phone: 383-3770

Department of Juvenile Services
Juvenile Court Services Division
Mr. Ronald Harmel, Intake Consultant
Court House
Ellicott City, Maryland 21043
Phone: 465-5000

Division of Correction
Mr. Joseph R. Killeen
920 Greenmount Avenue
Baltimore, Maryland 21202

Governor's Commission of Law Enforcement and the Administration of Justice
200 Shawan Road
Cockeysville, Maryland 21030
Phone: 666-9610

High School Law Program of the Foundation of the Federal Bar Association
William G. Baker, Executive Director
1004 West Broad Street
New Castle, Indianna 47362
Phone: 529-9620

Institute for Political and Legal Education
Mr. Barry Lefkowitz, Director
Box 426
Glassboro-Woodbury Road
Pitman, New Jersey 08071
Phone: 589-3410

Junction
Tony Swetz, Director
P. O. Box 206
Westminster, Maryland 21157

Justice Department
Bureau of Prisons
Community Programs Office
103 Gay Street
Baltimore, Maryland
Phone: 962-2793

Law In A Changing Society
Lanette Baker
3700 Ross Avenue
Dallas, Texas 75204

Law In A Free Society
Charles N. Quigley, Executive Director
606 Wilshire Boulevard, Suite 600
Santa Monica, California 90401
Phone: 393-0523

Law In American Society Foundation
Arlene Gallagher
23 North La Saile Street
Chicago, Illinois 60602
Phone: 346-0963

Law-Related Education Program for the Schools of Maryland
Gerard W. Paradis, Director
Rick Miller, Coordinator
2644 Riva Road
Annapolis, Maryland 21014
Phone: 244-0113

Maryland Bar Association
905 Keyser Building
Calvert and Redwood Streets
Baltimore, Maryland 21202
Phone: 685-7878

Maryland Division of Parole and Probation
Headquarters
Executive Plaza
Cockeysville, Maryland
Phone: 667-0700

Maryland Drug Abuse Administration
Headquarters
2305 North Charles Street
Baltimore, Maryland
Phone: 383-2720

Maryland State Board of Censors
1 South Calvert Street
Baltimore, Maryland
Phone: 383-2310

Maryland State Juvenile Services Administration
6314 Windsor Mill Road
Baltimore, Maryland
Phone: 265-6400

State of Maryland Division of Parole and Probation
Mr. Norman H. Katz, Assistant Director
Executive Plaza, Suite C-104
Hunt Valley, Maryland 21030
Phone: 667-0873

State's Attorney's Office
Carroll County
Westminster, Maryland 21157
Phone: 848-0121

Teaching Street Law Clinical Program
Mr. Edward O'Brien
Georgetown University Law Center
600 New Jersey Avenue, N.W.
Washington, D.C. 20003
Phone: 624-8320

For additional and more detailed information concerning curriculum materials, media, texts, posters, leaflets and handouts, refer to:

Bibliography of Law-Related Curriculum Material: Annotated (1976, 116 pp.)

Media: An Annotated Catalogue of Law-Related Audio-Visual Materials (1976, 79 pp.)

Gaming: An Annotated Catalogue of Law-Related Games and Simulations (1975, 32 pp.)

Each catalogue may be obtained for $1.00 or at a special discount of $2.00 for all three catalogues from the American Bar Association Special Committee on Youth Education for Citizenship, American Bar Center, 1155 East 60th Street, Chicago, Illinois 60637.

FURTHER RESOURCES

Clark, Todd
Education for Participation: A Development Guide for Secondary School Programs in Law and Public Affairs
Constitutional Rights Foundation (1974), 64 pp., paperback
$3.00 (address orders to: Constitutional Rights Foundation, 6310 San Vicente Boulevard, Los Angeles, California 90048)

Colorado Legal Education Program
Handbook of Legal Education Materials
Social Science Education Consortium (1976), 240 pp., paperback
Price available from publisher (address orders to: Social Science Education Consortium, 855 Broadway, Boulder, Colorado 80302)

Gerlach, Ronald A. and Lynne W. Lamprecht
Teaching About the Law
W. H. Anderson Company, Inc. (1975), 354 pp., hardback
$9.95 (address orders to: W. H. Anderson Company, 646 Main Street, Cincinnati, Ohio 45201)

Vetter, Donald P. and Gerard W. Paradis, eds.
Involvement: A Practical Handbook for Teachers on Law-Related Methodologies, Volumn I: Elementary Techniques; Volume II: Secondary Techniques
Law-Related Education Program for the Schools of Maryland (1976) paperback
$3.00 per volume (address orders to: Donald Vetter, Supervisor of Social Studies, Carroll County Board of Education, P. O. Box 500, Westminster, Maryland 21157)

White, Charles J., III
Teaching Teachers About Law
American Bar Association (1976), 225 pp., paperback
2.00 (address orders to: YEFC, American Bar Association, 1155 East 60th Street, Chicago, Illinois 60637)

L A W - R E L A T E D

F I E L D

T R I P S

FIELD EXPERIENCE PROGRAMS

While most teachers have never had an opportunity to study law, much can be done in a traditional classroom through the use of community resource persons to make up for this deficiency. However, for a legal education program to achieve maximum improvement in student attitudes and understanding, pupils must have an opportunity to discover how justice is administered in their community. There is no better way to accomplish this than through the use of law-related field trips. You should find the suggestions which follow are helpful to you as you begin to organize an action-oriented field experience for your pupils.

CONDUCTING A FIELD TRIP

The planning of a field trip is often a time-consuming process. However, it is time well-spent because a community experience brings action, interest and excitement to a social studies class. As you are planning for a field trip, be sure to consider the following recommendations.

A. Discuss the trip with your principal and department head.

B. Take the trip yourself to check out important details and to decide what arrangements need to be made.

   1. Meet the contact person and discuss the following:
      a. Purpose of trip
      b. Type of group
      c. Provisions for eating and rest rooms
      d. Fees

   2. Finalize time schedule and confirm with a letter

C. Arrange for permissions

   1. School authorities

   2. Parents

D. Arrange for transportation and the collection of funds

E. Recruit other teachers and parents to help you and ensure safety of pupils

F. Organize the schedule for the trip

G. Establish rules of conduct

H. Brief the students on the trip and review their assignment for the day or prepare an observation sheet such as this.

   1. What did you see?

   2. How did you feel about what you saw?

   3. Is there anything else you would have liked to have seen? If so, what? Why?

   4. What, if anything, did you learn from the experience?

   5. Were you satisfied or dissatisfied with the experience? Why?

   6. What might we conclude about (subject under consideration) as a result of our visit to _____?

   7. How do our conclusions based on this visit compare or contrast with other information we have studied about (subject under consideration)?

I. Provide for debriefing and follow-up activities.

1. How did you feel about yesterday's visit?

2. Did you agree or disagree with what the (judge, attorney, warden, etc.) said? Why?

3. Did you learn anything new about _____? What?

4. What can we conclude as a result of the trip? How does the information gained during the visit compare to the ideas we gained from other sources?

Careful planning of a field trip can help to insure the educational value of the activity. Thorough debriefing can clarify misconceptions and enrich the learning experience for all students.

For further assistance in planning a field experience, please refer to the bulletin entitled Guidelines For Instructional Field Trips. A publication of the Carroll County Board of Education, this booklet contains many valuable suggestions for field trip planners and includes sample copies of request forms and permission slips. Please contact your principal if you wish to secure a copy of this nine page publication which was completed in 1975.

LAW-RELATED FIELD TRIPS
IN CARROLL COUNTY AND PROXIMITY

LAW ENFORCEMENT AGENCIES

Arrangements can be made for pupils to tour the facilities of local, state and national law enforcement agencies. In addition, it is possible for you to arrange to have some of your students participate in a police patrol ride-a-long program. If you wish to have your pupils take part in a ride-a-long, please carefully review the following guidelines which were developed by the Howard County Police Department.

GUIDELINES FOR RIDE-A-LONG PARTICIPANTS

Members of the Howard County Police Department are pleased when citizens of our community express interest in law enforcement and the Ride-Along Program.

In order to facilitate this program, the guidelines listed below have been established. Please review them carefully, as all are very important. Police Department shifts begin at 7:00 a.m., 3:00 p.m., and 11:00 p.m., daily. As a participant, you must decide on what day at which of the designated times you will report. You are requested to ride for at least four hours or for the entire tour of duty, eight hours. Report to the shift supervisor on the date and time you select.

The waiver form and the attached application must be completed and returned to the Howard County Police Department at least ten days prior to the requested Ride-Along date.

As a participant, you are requested to be appropriately attired in such a manner that will in no way reflect negatively upon you, the program, or the Howard County Police Department. The following are examples of types of clothing which are not acceptable: (1) T-shirts, halter tops, sweatshirts; (2) dungarees, hotpants, shorts; (3) tennis shoes, sandals. You are requested to wear the supplied identification name tag on your outer garment during the Ride-Along.

Arrange for transportation to and from the Police Department. You are encouraged to ask questions about police work. However, keep in mind your police partner cannot conceivably know about every event that has occurred in the county.

In order to comply with the department's policies, you must utilize the safety belts in the police vehicle. Certain police calls are considered inherently dangerous and your police partner may respond to the call after dropping you off at a safe place. Wait for another officer to pick you up at that location.

DO NOT interfere in any way with the officer's handling of a situation. You may ask questions concerning a specific assignment after it has been completed and you have left the scene. Tape recorders are not permitted in the police vehicle. Cameras may only be used at the discretion of the participating officer.

LAW ENFORCEMENT AGENCY TOURS AND POLICE RIDE-A-LONGS

GRADE LEVEL	NAME AND ADDRESS	CONTACT PERSON AND TELEPHONE NUMBER
9-12	Westminster City Police Ride-A-Long or Tour City Hall Westminster 21157	Chief Sam Leppo 848-9000 Ride-A-Long Application on page 32.
9-12	Howard County Police Department Ride-A-Long or Tour 3410 Court House Drive Ellicott City 21043	Colonel Robert Matthews Ms. Linda Halley 465-7500 (Ride-A-Long Application Follows on pages 33 and 34 .
11-12	Baltimore City Police Headquarters 601 E. Fayette Street Baltimore 21202	Mr. Dennis Hill * Director of Public Information 396-2012 * Letter of request to Mr. Hill preferred 30 days prior to date of trip
4-6	Maryland State Police Ride-A-Long or Tour 1100 Baltimore Boulevard Westminster 21157	Lt. Robert Weisenmiller Sgt. William Taylor 848-3111 Ride-A-Long Application on page 35.
11-12	Maryland State Police Pikesville Headquarters Baltimore 21208	Lt. Col. C. E. Cook 486-3101
9-12	Montgomery County Public Service Training Academy (Police) 10025 Darnestown Road Rockville 20850	Lt. Kitterman Cpl. Geehreng 279-1841
5-12	Federal Bureau of Investigation 1. 7142 Ambassador Road Baltimore	Mr. George Quinn Mr. Perry Doran 265-8080
	2. J. Edgar Hoover Building E Street and 9th Street, N.W. Washington, D. C. 20535	Donald W. Moore, Jr. External Affairs Division 202-324-3447

The City of Westminster

LEROY L. CONAWAY
Mayor

CITY COUNCIL
David S. Babylon, Jr.
President
Elder J. W. Hare
James R. Mann
Ray D. Riley
Philip E. Wampler

CITY HALL
WESTMINSTER, MARYLAND 21157

TELEPHONE:
Local 848-9000
Baltimore Line 876-1313

Carroll R. Dell
Director Planning and Public Works
John Dudderar
City Clerk
Sam Leppo
Chief of Police
Robert W. Myers
Director of Finance - Treasurer

WAIVER OF CLAIM AND RELEASE FROM LIABILITY

THIS WAIVER OF CLAIM AND RELEASE FROM LIABILITY, is hereby granted this _____ day of _____, 19_____, in the State of Maryland, to the Mayor and Council of the City of Westminster, Maryland and the City Police Department, they and their respective officers, agents and employees, by the undersigned.

WITNESSETH,

That in consideration of the permission given to _____, by the Mayor and Council of Westminster, Maryland, to use vehicle, its fixtures and attachments, commencing on or about the _____day of _____, 19____, we the undersigned, on behalf of ourselves, our heirs, executors, administrators, assigns and other persons in interest, hereby expressly agree to save harmless, to waive any possible claim or right of action and to fully and forever release the Mayor and Council of the City of Westminster, Maryland, their officers, agents and employees any and all right, claim or cause of action, existing or which possible could arise at any time in the future, as a direct or indirect result of said _____ being permitted to enter, attempting to enter, ride in, or attempting to leave, or otherwise use or be in or about said vehicle, whether in motion or not (including, without being limited to: death, personal injury, loss or damage to real or personal property) whether arising out of negligence or the execution, or attempted execution of a duty by a member of the Westminster City Police Department, or any other person for whom the grantees are liable.

THIS IS AN ABSOLUTE WAIVER AND RELEASE

WITNESS:

_____ _____(SEAL)
Passenger

COLONEL R. O. MATHEWS
CHIEF OF POLICE

CAPTAIN J. O. BURKE, SR.
CHIEF OF OPERATIONS

MR. F. G. GRAZIANO
ADMINISTRATIVE DIRECTOR

LIEUTENANT G. V. DAVIS
PATROL COMMANDER

LIEUTENANT G. E. WESSEL
STAFF AND INSPECTIONS COMMANDER

LIEUTENANT F. C. WOODS
SERVICES COMMANDER

DEPARTMENT OF POLICE FOR HOWARD COUNTY
3410 COURT HOUSE DRIVE, ELLICOTT CITY, MD. 21043
301-465-7500

WAIVER

In consideration of the Howard County Department of Police granting permission to enter in or upon any premises or vehicles which are under its actual or constructive possession or control, I hereby waive all claims to damage or loss to my person or property which may be caused by any act, or failure to act, of the Howard County Police Department, its officers, agents or employees. I assume the risk of all dangerous conditions in upon or about the premises or vehicles and waive any and all specific notice of the existence of such conditions.

Dated this _____ day of _____, 197__ at _____, Maryland.

_____

(Signature)

_____

(Signature of Parent or Guardian)
(If Participant is Under 18 Years of Age)

_____

(Notary Public)

APPROVAL IS GRANTED TO RIDE ON _____, 19___, ON _____ SHIFT. APPROVAL 50

COLONEL R. O. MATHEWS
CHIEF OF POLICE

CAPTAIN J. O. BURKE, SR.
CHIEF OF OPERATIONS

MR. F. G. GRAZIANO
ADMINISTRATIVE DIRECTOR

LIEUTENANT G. V. DAVIS
PATROL COMMANDER

LIEUTENANT G. E. WESSEL
STAFF AND INSPECTIONS COMMANDER

LIEUTENANT F. C. WOODS
SERVICES COMMANDER

DEPARTMENT OF POLICE FOR HOWARD COUNTY

3410 COURT HOUSE DRIVE, ELLICOTT CITY, MD. 21043
301-465-7500

RIDE-ALONG PROGRAM APPLICATION

NAME: _____
(Last) (First) (Middle)

ADDRESS: _____

SEX _____ DATE OF BIRTH _____

SCHOOL ATTENDED OR EMPLOYER _____

ARE YOU A LAW ENFORCEMENT OFFICER FOR ANY JURISDICTION? _____YES _____NO

HOME PHONE _____ BUSINESS PHONE _____

ARE YOU CURRENTLY UNDER DOCTOR'S CARE? _____YES _____NO

ARE YOU CURRENTLY TAKING ANY MEDICATION? _____YES _____NO

HAVE YOU COMPLETED AND DO YOU UNDERSTAND THE WAIVER FORM? _____YES _____NO
(RETURN WAIVER WITH COMPLETED APPLICATION)

STATE YOUR REASONS FOR WANTING TO RIDE IN A POLICE CAR: _____

_____

_____

_____

_____

I UNDERSTAND THAT A CRIMINAL RECORD CHECK WILL BE COMPLETED IN COMPLIANCE WITH THE GUIDELINES OF THIS PROGRAM.

SIGNATURE: _____

DATE: _____

DATE AND TIME REQUESTED TO PARTICIPATE: _____

WAIVER OF CLAIM AND RELEASE FROM LIABILITY

THIS WAIVER OF CLAIM AND RELEASE FROM LIABILITY, is hereby granted this _____ day of _____, 19_____, in the State of Maryland, to the Superintendent of the Maryland State Police and the Maryland State Police Department, his and its respective officers, agents and employees, by the undersigned

WITNESSETH,

That in consideration of the permission given to _____, by the Superintendent of the Maryland State Police and the Maryland State Police Department, to use vehicle, plane and helicopter _____, its fixtures and attachments, commencing on or about the _____ day of _____, 19_____, we the undersigned, on behalf of ourselves, our heirs, executors, administrators, assigns and other persons in interest, hereby expressly agree to save harmless, to waive any possible claim or right of action and to fully and forever release the Superintendent of the Maryland State Police, his officers, agents and employees any and all right, claim or cause of action, existing or which possibly could arise at any time in the future, as a direct or indirect result of said _____ being permitted to enter, attempting to enter, ride in, or attempting to ride in, leaving or attempting to leave, or otherwise use or be in or about said vehicle, whether in motion or not (including, without being limited to: death, personal injury, loss or damage to real or personal property) whether arising out of negligence or the execution, or attempted execution of a duty by a member of the Maryland State Police Department, or any other person for whom the grantees are liable.

THIS IS AN ABSOLUTE WAIVER AND RELEASE

WITNESS:

_____ _____ (SEAL)
Passenger

_____ _____ (SEAL)
Passenger

_____ _____ (SEAL)
Passenger

LAW-RELATED FIELD TRIPS

IN CARROLL COUNTY AND PROXIMITY

LEGAL OFFICES AND COURTROOM VISITATION PROGRAMS

OFFICE VISITATION PROGRAM

Office visits with attorneys during business hours afford students an opportunity to formulate an accurate concept of the dimensions of a legal career. However, a problem for the attorney arises due to the extreme confidentiality required of a lawyer with his clients. It is necessary for an attorney first to secure the client's consent to observe conferences, real estate settlements or discussions affecting the client. Thus, the attorney must arrange his schedule around the proposed student visit.

Accordingly, the details of an office visitation program for several high school students must be mutually arranged by the participating attorney and the teacher. You should refer to the chart of participating members of the Carroll County Bar Association on pages 16-19 as you seek to identify lawyers willing to cooperate in this field experience.

COURTROOM VISITATION PROGRAM

Classroom field trips can be arranged for students to observe actual courtroom techniques. Judges of the Circuit and District Courts are usually most helpful. Students should be given the opportunity to witness a number of different trials or processes of the court and should also have the opportunity to talk with the judge. The teachers and students should know in advance just what part of the process they will see and should be briefed by a lawyer or official of the court prior to their visit to avoid confusion and disappointment after the visit. Whenever possible, a lawyer should act as a guide or lead the debriefing which takes place after the visit. Such a tour program must be related to a classroom unit of study and the objectives of the experience must be clearly established in order to insure that the visit is an educational experience.

Please emphasize to your students that absolute silence is required in the courtroom. The Circuit Court convenes at 10:00 a.m. on days when the judge is sitting. The District Court is usually in session daily. Please call in advance to insure that the cases on the docket are pertinent to your unit of study.

COURTROOM VISITATION

GRADE LEVEL	NAME AND ADDRESS	CONTACT PERSON AND TELEPHONE NUMBER
5-12	Carroll County Circuit Court Carroll County Court House Westminster, Maryland 21157	Mrs. Peggy Stoner 848-7500
5-12	Carroll County District Court 100 North Court Street Westminster, Maryland 21157	Mrs. Gloria Haffner 848-2146
11-12	Master Hearings Equity Court Courtroom 2 Carroll County Court House Westminster, Maryland	Mrs. Peggy Stoner 848-7500
9-12	Baltimore City Juvenile Court 212 Calvert Street Baltimore, Maryland	Mr. Edward Lang 383-4800
9-12	Supreme Bench of Baltimore City Room 508 St. Paul and Lexington Baltimore, Maryland 21202	Mr. Frank Sliwka 396-5058

LAW-RELATED FIELD TRIPS

IN CARROLL COUNTY AND PROXIMITY

CORRECTIONAL FACILITIES

While it is unlikely that an entire class will be admitted to a prison, jail or detention facility, it may be possible for a teacher to arrange to participate in a tour with a small group of students. To make this trip most effective, part of such a tour should include a meeting with a group of inmates to discuss the criminal justice and corrections situations. If you and your pupils are to be in close contact with the inmates, you should be forewarned that in the event you are seized and held, most prison officials do not recognize hostages and will not bargain with prisoners. Therefore, utmost care must be taken to insure the safety of all visiting persons.

If the warden or chief prison official cannot offer assurance of a safe tour, you should employ other techniques for learning about the correctional system. For example, there are many excellent films on this topic such as "The Glass House," "Born Innocent," "On Trial: Criminal Justice," "I'm Gonna Be Free" and "I Live in Prison." When funds are available, the Law Education Project plans to purchase these materials for its law library.

In addition, correctional personnel, prisoners and ex-offenders often make interesting and informative classroom speakers. Mr. George Collins, Warden of the Maryland State Penitentiary, and his staff have made many excellent presentations to Carroll County teachers and pupils. Representatives of the Division of Parole and Probation may also be available to serve as guest speakers. They may be contacted at 848-1522 or 876-1777.

You should consider the following topics in your analysis of the correctional system:

1. Is the prevailing philosophy one of punishment, rehabilitation or deterrence?
2. What are the procedures involved in parole, probation and sentencing?
3. What is life in a prison like from the viewpoint of the prisoner and the guard?
4. How effective is today's system?
5. How could the current correctional system be changed to become more effective?

CORRECTIONAL FACILITIES

GRADE LEVEL	NAME AND ADDRESS	CONTACT PERSON AND TELEPHONE NUMBER
11-12	Community Corrections Center 2100 Guilford Avenue Baltimore, Maryland 21202	Mr. Joseph Killeen 466-9586
9-12	Maryland Children's Center 5200 Westland Blvd. Arbutus, Maryland 21227	Mr. James Mizelle 247-0011
11-12	Maryland Correctional Institution Route 3 Box 2000 Hagerstown, Maryland 21740	Mr. Julian Brown, Asst. Supt. 733-2800 Ext. 274
11-12	Maryland Correctional Training Center Route 3 Box 3333 Hagerstown, Maryland 21740	Mr. Jon Galley, Asst. Supt. 733-2800 Ext. 368
11-12	Maryland State Penitentiary 954 Forrest Street Baltimore, Maryland 21202	George Collins, Warden 837-2135
11-12	Maryland Training School for Boys 2400 Cub Hill Road Baltimore, Maryland 21234	Mr. James Dean 668-3300
9-12	Montrose School 13700 Hanover Road Reisterstown, Maryland 21136	Mr. Leonard Gmeiner 833-1500
11-12	Patuxent Institute Box 700 Jessup, Maryland 20794	Dr. Jack Murry 799-3400